



Job Posting: **HC-2014-03-12**  
Job Title: **Parts Technician**  
Position Type: **Full Time**  
Location: **Calgary Hino: 3660 – 50 Avenue SE Calgary, AB T2B 3N9**

***Description:***

Calgary Hino is seeking experienced Parts Personnel to join our growing team in Calgary. We offer a competitive pay and benefits, recognition programs and professional development opportunities.

***The successful candidate will:***

- Be dependable with a positive attitude and professional image
- Be a team player and prioritize effective communication
- Be able to share our commitment in exceeding customers' expectations
- Work well under pressure; be a self-starter and able to multi-task

***Duties will include but are not limited to the following:***

- Ensure back ordered parts are delivered to fill orders and appropriate individuals notified.
- Full cycle parts ordering: ensuring orders are correct and charged on shop work orders; receiving orders; putting parts orders away;
- Servicing Front End and Back End Customers in person and over the phone
- Learn and Use the PBS parts system.
- Assist with completing parts estimates to maintain completion targets.

***Qualifications:***

- Heavy Duty experience is an asset
- Previous Parts experience required
- Have a Partsman trade certification

Calgary Hino is an affiliate company of DRIVING FORCE Sales | Rentals | Leasing - one of Canada's Best Managed companies 7 years in a row!

*We thank candidates for their interest, however, only individuals selected for an interview will be contacted.*

**Please forward letter of interest and resume to:**

***Human Resources***

c/o Suite 201, 17205 – 106A Avenue  
Edmonton, AB T5S 1M7  
E-mail: [hr@hinocentral.com](mailto:hr@hinocentral.com)  
Fax: 780-638-4867

